

U.S. Environmental Protection Agency's (EPA)
IAQ Practices in Schools Survey

Date _____	
Name of Person Responding _____	Title _____
Name of School _____	
Address _____	
City _____	State _____ Zip Code _____
County _____	School District _____
Phone _____	Fax _____ E-mail _____
School Type: Public _____	Grade Levels: Elementary _____
Private _____	Middle/Jr. High _____
	Sr. High _____
	Other _____
No. of Students _____	No. of Faculty and Staff _____
School Size (sq. ft.) _____	No. of Buildings _____ Age of School (yrs) _____
HVAC Type: Central Air Handling System (each unit serves multiple rooms) _____	
Unit Ventilators (each unit serves a single room) _____	
Other _____	

1. What IAQ Management Program are you using in your school? (check one)

- (a) EPA's *Indoor Air Quality Tools for Schools*
(b) Other _____
(c) None (**go to question 7**)

2. How long has your school had an IAQ management plan? (check one)

- ☐ less than 1 year ☐ 1-2 years ☐ 2-4 years ☐ more than 5 years

Questions 3-7 ask you to rate certain characteristics of your school's IAQ program on a scale of 0 to 5 as follows:

0 = none, not at all	3 = moderate, adequate
1 = not much, poor	4 = a lot, good

OMB# XXXX-XXXX

Expiration Date: __/__/____

2 = somewhat, fair

5 = very much, excellent

Rating Scale

0 = none, not at all 2 = somewhat, fair 4 = a lot, good
1 = not much, poor 3 = moderate, adequate 5 = very much, excellent

	0	1	2	3	4	5
3. Please rate the quality and effectiveness of your school's IAQ management plan (rate each item)						
A person is designated as IAQ coordinator/manager and has authority to carry out the IAQ management plan						
The building and HVAC system receive regular maintenance to insure that all systems are consistently functioning as designed						
IAQ is a priority consideration for repairs and upgrades of the school building and HVAC system						
The HVAC system consistently provides adequate control of temperature, humidity and outdoor air ventilation to all occupied spaces						
Art classes, industrial art classes, and science laboratories choose products and/or incorporate specific methods, e.g., exhaust ventilation, to minimize exposures of all students and staff to pollutants produced from these activities						
Housekeeping (custodial) services maintain clean conditions in all areas						
Administrative and custodial staff are trained to read and follow directions for all cleaning products and methods to minimize exposure of staff and students						
An IAQ walkthrough inspection along with periodic check-ups are used to monitor IAQ conditions and practices in the school(s)						
4. Pest control in the school(s) is accomplished using the following (rate each item)						
Traps are used to monitor pest populations						
Threshold targets are established for pest populations						
Traps are used to kill and control pests						
Hygienic conditions are strictly maintained to prevent infestations						
Leaks, spills, condensation, and other moisture sources are strictly controlled						
Pesticides are applied on a regular basis						

Rating Scale

0 = none, not at all 2 = somewhat, fair 4 = a lot, good
1 = not much, poor 3 = moderate, adequate 5 = very much, excellent

	0	1	2	3	4	5
5. School personnel actively participate in the IAQ program (rate participation by each group)						
Teachers						
Administrative staff						
Custodial staff						
Food service staff						
Health Officers/School Nurses						
Facilities and Maintenance staff						
Other (specify)						
6. Please rate the extent to which the following have been barriers to implementing IAQ practices in your school(s)						
Potential liability						
Costs						
Lack of resources						
Lack of knowledge						
Competing priorities						
School administration						
School Board						
7. In your opinion, has your IAQ program led to any of the following? (check all that apply)						
Lower Absenteeism						
Better Test Scores						
Increased Productivity						
Fewer Asthma Episodes						
Improved Work Place Satisfaction						
Fewer Visits to the Health Officer/School Nurse						
8. The outdoor air ventilation rate in your school(s) is set at (check one)						
No particular setting (cfm = cubic feet per minute)						

less than 5 cfm per occupant	
5 to 10 cfm per occupant	
11 to 14 cfm per occupant	
15 or more cfm per occupant	

STOP HERE IF YOU ARE NOT USING *IAQ TOOLS FOR SCHOOLS*!

9. If you are using EPA's <i>IAQ Tools for Schools</i>, the following IAQ checklists have been distributed (check all that apply)					
Teachers					
Administrative Staff					
Health Officers/School Nurses					
Ventilation					
Renovation and Repairs					
Building Maintenance					
Food Services					
Waste Management					
Walkthrough					
10. If you are using EPA's <i>IAQ Tools for Schools</i>, approximately what % of the following IAQ checklists have been completed and returned? (rate each item)	0-25%	26-50%	51-75%	75-100%	
Teachers					
Administrative Staff					
Health Officers/School Nurses					
Ventilation					
Renovations and Repairs					
Building Maintenance					
Food Services					
Waste Management					
Walkthrough					

Burden means the total time, effort, or financial resources expended by persons to generate, maintain, retain, or disclose or provide information to or for a Federal agency. This includes the time needed to review instructions; develop, acquire, install, and utilize technology and systems for the purposes of collecting, validating, and verifying information, processing and maintaining information, and disclosing and providing information; adjust the existing ways to comply with any previously applicable instructions and requirements; train personnel to be able to respond to a collection of information; search data sources; complete and review the collection of information; and transmit or otherwise disclose the information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

